



**HAYS COUNTY
FIRE MARSHAL'S OFFICE**

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**John C. Browning
Hays County Fire Marshal**

Fixed Extinguishing System Plan Submittal Requirements

Commercial Fixed Extinguishing Systems installed in Hays County shall meet all requirements of all applicable NFPA Standards, local agreements, and AHJ requirements. All final system testing and inspections will be witnessed by the Hays County Fire Marshal's Office (HCFMO). The following is a check list of information that should be submitted and used as an aid and is not intended to cover every code requirement.

___ Permit Application

___ Copy of the License current issued by The State of Texas Fire Marshal's Office (1 Copy)

- ___ ACR
- ___ FEL
- ___ Contractor / Company
- ___ Installer(s)

___ Submittal Packet (1 Copy)

- ___ System Design Description
- ___ Building Information to include Hazard type and Construction Type
- ___ Manufacturer's Product Information Sheets of Listed Devices
- ___ List of Materials

___ Detailed Plans (2 Copies)

- ___ Detailed plan showing Fixed Extinguishing System and all devices as well as hazards protected depicted or explained in legend.
- ___ All Appliance Interface devices
- ___ All Piping, nozzles, any fuel shut off devices
- ___ North Arrow

___ Modification Permit

- ___ Permit Application
- ___ Copy of Licenses, unless on file and current
- ___ Scale Plans, 2 Copies
- ___ Legend showing existing, relocated, additional devices, Plugged Heads or Line Devices
- ___ Cut Sheets for each new device or piece of equipment
- ___ Indicate Hazard Type for area served

___ Required Inspections

- ___ Final Acceptance

Plan review process may take up to 10 working days. Incomplete plans may require that the plans be resubmitted. System acceptance inspections are required and should be called in at least 24 hours prior to requested inspection times. All devices will be tested in an approved manner. Any modifications to the approved plans SHALL be submitted to the Hays County Fire Marshal's Office prior to final inspection and a final set of As Built Plans Submitted.

INSTALLATION / MODIFICATION PERMIT AND AN APPROVED SET OF PLANS SHALL REMAIN AT THE JOB SITE AND PROVIDED TO THE INSPECTORS WHEN REQUESTED.